

# Tri-Township Park District



Tri-Township Park District ♦ 409 Collinsville Road ♦ Troy, Illinois 62294  
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Tri-Township Park District  
Park Board Meeting  
Park Office  
409 Collinsville Road  
Troy, IL 62294  
June 20, 2007

7:02 Meeting called to order

The pledge of Allegiance was recited.

In attendance: Commissioners Beck, Derby, Greenfield, Owens and Woodring  
Absent: Commissioners Brendel and Kmetz

Motion: To approve minutes from May 9<sup>th</sup>, 17<sup>th</sup> and 24<sup>th</sup> meeting. Woodring/Owens

Roll call vote: 2 ayes, Commissioner Beck abstained, Commissioner Derby approved May 9 and 17 but Abstained from May 24.

There were no requests to be on agenda.

Communications received.

President Greenfield reported on the Special Events in the Park:

The playground made available through a Madison County grant program has been ordered and prepaid from Howard White Assoc. A review of the previous minutes will be checked for color selection.

The tables and trash receptacles made available through a Madison County recycling program have not been ordered yet.

The Relay for Life was a huge success.

The 4<sup>th</sup> of July celebration will feature old fashioned games, consisting of shovel games and sack races, starting at 6 pm at Diamond #4. Pack 38 will be selling corn dogs and sodas, Washington Kettle Corn will be selling popcorn and fireworks will begin at dusk. DJ will be on hand for entertainment.

Sesquicentennial celebrations will start off with the opening ceremony on July 26<sup>th</sup> of the Vietnam Traveling Wall. The wall actually arrives on July 24, 2007 with set up on July 25<sup>th</sup>. VFW will be handling the security of the wall. It will be located on the lighted diamond #4. A DJ will be on hand. Closing ceremony will be July 29<sup>th</sup> and wall will be broken down on 29<sup>th</sup> or 30<sup>th</sup>.

Vice-President/Personnel committee recommended title change/ full time employment/ wage increase for office Staff.

Motion: To change the job title from Park Secretary to Office Manager and to increase the salary from \$8 per hour To \$10 per hour and change the office hours to 8-5 Monday through Friday with 1 hour for lunch.  
Woodring/Owens  
Roll call vote: 4 ayes

Motion: To make the change retroactive to June 6 2007 or start of new pay period. Woodring/Owens  
Roll call vote: 4 ayes

Secretary/Treasurer - committee report

Motion: To accept Treasurer's report as presented to board. Beck/Woodring  
Roll call vote 4 ayes

Discussion concerning correct classification of expenses. Payment of \$3708.00 to Fetter's Landscape should be reclassified to New projects-TBSL rather than beautification. 2 payments of \$40.50 each made to Fetter's Landscape should be reclassified to New Projects-TBSL rather than beautification. 1 payment made to Fetter's Landscape for \$312.61 should be reclassified to Memorials rather than beautification. David Roady agreed to change classification of these four payments.

Motion: To approve bills as presented to the board except bill to reimburse George Bryant, former director for Expenses incurred for training and travel over last 13 months. Woodring/Owens

Roll call vote 4 ayes

Motion: To approve Ordinance 2007-03, prevailing wage as presented. Derby/Beck  
Roll call vote 4 ayes

Motion: To approve Ordinance 2007-04, that the elected commissioners are authorized to spend up to \$2,500.00 Associated with the safety and emergency situations within the Tri-Township Park District.  
Woodring/Owens

Roll call vote 4 ayes

Motion: To approve Resolution 2007-2, to change the names on the 2 checking accounts. Owens/Woodring

Roll call vote 3 Ayes Commissioner Beck abstained

Insurance/Safety:

No report on health insurance for full time employees

Commissioner Woodring instructed Office Manager to check with W. S. Meyer Insurance and verify Coverage on large mower, whether depreciated rate or replacement rate, the defibulators, and floor Scrubber. Also check about entrance sign on Riggins Road.

Motion: To insure the entrance sign for \$20,000 against liability and damage, theft. Woodring/Owens

Roll call vote 4 ayes

Grounds/Beautification:

Discussion concerning retaining wall on lake. Suggestion was made to re-glue caps on wall. Also need To check with original contractor about placing concrete sidewalk next to wall to help stabilize wall. Must Meet ADA requirements concerning width and accessibility.

Grasses will be planted in center strip to Pavilion #14.

Small mowers should be used around Wiesemeyer Community Center so as not to disturb landscaping.

Spread dirt around Diamond #4.

Snow flake order canceled.

Commissioner Brendel arrived at 8:45 PM

**Buildings/Equipment:**

- A. Baseball dugouts #4 diamond – Height is currently 6" and should at least be raised to 6" 4". Roofs Need to be raised. All dugouts need additional fencing to protect top part of dugout. Currently Fencing does not totally cover dugout and protect children and coaches from stray balls.
- B. New pavilion is here and committee is currently looking at 3 sites for placement.
- C. Eagle Scout concrete project is completed at # 12 pavilion
- D. Re-key proposal was submitted by A-1 Security. Committee will review proposal.
- E. Playground equipment colors were discussed. Colors from previous minutes to be reviewed for Color selection.
- F. Water fountain was not working at field #3. Extra water fountain replaced defective fountain at field #3. Warranty information to be checked.

**Motion:** To add 3 additional pieces of equipment to the surplus equipment list, namely TD 1100 Brush hog, RDTH 72" Brush hog, and Jackson Outdoor Aerator. Woodring/Owens

Roll call vote 5 ayes

**Athletics:**

No report from TBSL.

No report from TSC

TSC requested matching funding to purchase new goals for the soccer club. Oscar Figurero presented A report on the specific goals desired including anchors, wheels, nets, back bar and warranty information.

**Motion:** To approve matching funds not to exceed \$9400.00 for the purchase of 28 goals with wheels, anchors, Nets, back bars, and with 5 year Warranty. TSC would provide the other ½. Beck/Woodring

Roll call vote 5 ayes

Discussion followed concerning purchase and presentation of plaques to retiring TBSL, TSC, and Park Commissioners. 4 commissioners left the Park board in 2007. Discussion was concerning the plaque Presentation being made to TBSL and TSC by the respective organizations.

**Motion:** To purchase plaques for outgoing 4 commissioners of the Park Board for recognition for prior service and Add new names to the big plaque. TBSL and TSC would handle their own plaques for their people. Derby/Beck

Roll call vote 4 ayes Commissioner Brendel voted no

**Issues revisited:**

The Times-Tribune representative asked for a clarification of the authorization of each commissioner to Spend up to \$2,500 for safety and emergency issues. The expenditures revolve around discussion with Park Foreman, Dale Myers.

Bill from former Park Director, George Bryant for reimbursement of out of pocket mileage and related Travel expenses was discussed.



Motion: Do not pay George Bryant mileage and out of pocket expenses and do not pay any out of pocket Expenses occurred longer than 30 days. Brendel/Owens

Discussion followed with viewing of the contract between Park District and former Park Director Pertaining to employment and separation. Motion was rescinded.

Motion: Table issue of expense voucher until reviewed by attorney and park commissioners. Brendel/Owens

Roll call vote 4 ayes Commissioner Beck voted no.

Commissioners expressed need to review and update policy manual.

Contact 1<sup>st</sup> Baptist Church of Maryville and allow free use of pavilion on Meadow Drive.

Having no other business to discuss.

Motion: For adjournment. Derby/Woodring

5 ayes.

Meeting adjourned at 9:34 PM

Submitted by Fran Colter, Office Manager