

Tri-Township Park Board Meeting
Park Board House
Oct 8, 2003

Approved
11/12/03
DWP

Meeting called to order at 7:00 by Phil

The Pledge of Allegiance was recited.

Roll call: Phil Loethen, Doug Brendel, Randy Wiesemeyer, Kevin Woodring, Todd Moore, and Terry Ball

Absent: Norm Beck

Also in attendance; Park Superintendent Tim Greenfield, Book keeper Dave Roady

Phil asked for changes or additions to the agenda.

Doug asked to discuss a request from the American Legion under special events.

Motion: Make these additions to the agenda. Doug/Randy 6-0 Ayes

Approval of Minutes -

Motion: Approve minutes from Sept 22, 2003 special meeting. Terry/Randy 6-0 Ayes

Citizens on the Agenda -

Justin Stipes - Eagle Scout

Justin presented his Eagle Scout service project proposal to the board. He is requesting permission to make improvements to pavilion #12. His proposal is to add water, electric, lighting, and replace the fire ring. Justin detailed the benefits of the project and what the work would entail both in labor and in materials. Todd and Randy both made very positive comments on the professionalism of the presentation.

Motion: Allow this project and spend up to \$500 to help complete it. Todd/Kevin 6-0 Ayes

Thank-You notes -

Jarvis Road District for helping us unload the playground equipment.

Correspondence -

Phil read a letter we received from Cody Rowe requesting that a covered walking bridge be constructed across the lake. Phil will let Cody know that we have taken his request under consideration.

We received a letter from Troy Early Childhood Center asking for donations of any surplus playground equipment.

Phil and Tim both stated that we have no surplus equipment.

We received a fiscal report card from the State. **ATTACHED**

Treasurer's Report -

Dave gave the Treasurer report. There is \$373,806 in the bank. **ATTACHED**

Motion: Accept Treasurers report. Todd/Doug 6-0 Ayes

Bills were reviewed. **ATTACHED**

Phil noted that there was a bill for Hurst-Roche on here that was in error. We also received a bill from Rural King for \$110.33 that is not on here but should be included.

Motion: Pay all bills totaling \$5,321.16 Todd/Doug 6-0 Ayes

Park Superintendent Report - Tim **ATTACHED**

Tim reviewed his maintenance and administrative activities for the past month.

Tim stated that he is attending Bandstand meetings and to date they have raised \$13,000. Donations continue to come in each week.

Tim asked that the board consider his request for vacation from October 17 to October 30

Motion: Grant vacation request 10/17 to 10/30. Kevin/Doug 6-0 Ayes

Tim asked for permission to attend IMRF Authorized Agents training on Nov 5, 2003 in Fairview Heights.

Motion: Grant request to attend IMRF training on 11/5. Doug/Todd 6-0 Ayes

Tim said that it is time to plan on shutting down the #1 pavilion and preparing the bunker toilet for winter.

Motion: Shut down #1 pavilion 11/1 and winterize restrooms. Todd/Randy 6-0 Ayes

Tim said that he planned on reducing staff and letting part time employees go as of November 1, 2003 due to seasonal lack of work.

Motion: Reduce staff of Part Time employees effective Nov. 1, 2003 Kevin/Todd 6-0 Ayes

Motion: Accept Park Superintendent report. Kevin/Todd 6-0 Ayes

Friends of the Park –

No one from FOP was in attendance.

Terry said that there was a front-page color picture in the Times Tribune of FOP receiving a check for \$5,000 from the Troy Lions Club for the Bandstand fund. Terry said that while he was very happy and appreciative about the donation, he was a little concerned that the Park Board was not aware that it was even occurring and that no one from FOP had been in contact with the Park Board for many months. The last time anyone from FOP had been in contact with the Board was at the July meeting.

TBSL Report – Terry Ball

Terry said at the last TBSL meeting, the officers of the board were selected. All positions remained the same. Also, a new member by the name of Dave Draucker was voted in. Terry presented a list of the officers and all new members for both the TBSL and the TSC. **ATTACHED**

Motion: Recognize list of current members and officers of the TBSL and the TSC. Terry/Randy 6-0 Ayes

TSC Report – Steve West

Steve said that the TSC had met recently and discussed helping to pay to replace the lights on Diamond #4. Soccer uses the outfield on the diamond. Steve said that the TSC board had voted to approve spending \$4,950 to cover half of the expense of the new lights. He said that he still questioned whether the lights were necessary as the existing lights are working.

Terry said that the TBSL has long recognized that while the lights work on the diamond, it is very dim and full of shadows at night under the lights. This became very evident when the new soccer lights were turned on and a comparison could be made as to candlepower on both fields.

Phil said that this gift showed tremendous generosity on behalf of the TSC to the entire community.

Steve said that after paying \$20,000 for the soccer lights and \$4,950 for the baseball lights, the TSC still had \$32,000 in excess funds in the bank.

Steve said that the TSC was going to move it's awards banquet from the Middle School to a local soccer business, "The Game".

Steve said that there had been an issue with the background checks. A coach had his background check kicked back with two felony convictions. The Park Board voted to not allow this individual to coach. Following established State

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Doug*

guidelines, the Park mailed a copy of the record to the coach. The coach was out of town and his wife who was unaware of the record opened the letter. Because of this, Steve requested looking at a change to the process.

Phil said that the law requires him to send the background check results to the individuals. We cannot control who is opening mail at their homes. Phil suggested that as part of the learning curve, we should next year call any coaches with an arrest record and give them a week to come and pick the record up at the office before it is mailed out.

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Bob*

Todd asked Steve if the Riverbend Football Club had paid yet to play in the Park.

Phil advised that he had received an email today from Riverbend stating that the check was in the mail.

Phil said that he would be ordering a plaque for Dave Dintman. Dave was a TSC board member and had recently left the board. Phil said that it is important to recognize and reward all volunteer activities.

Phil said that with the donation of \$4,950 from TSC the new replacement lights for diamond #4 were half paid for. He asked if Terry though the TBSL would pick up the other half of the expense.

Terry said that he knew the funds were available but that he did not want to speak for the board.

Motion: Spend up to \$9,900 on replacing the baseball lights on diamond #4, contingent upon receiving a \$4,950 donation from TBSL. Terry/Doug 6-0 Ayes

Financial – Phil

Phil said that we have one excess Dell computer and someone may be interested in purchasing it. It will need to be declared surplus and then we can get rid of it. Phil asked Tim to make a listing of all surplus materials that we can sell.

The Wiesemeyer plaque was installed.

We are jumping through hoops for OSLAD reimbursement. They have supplied us all the additional information they need in order to pay us and we are getting it together.

The Madison County Grant \$50,000 reimbursement is completed.

The DCCA grant paperwork is complete.

Phil and Tim have been working on laying out all of the fields on the 32 acres. Need to move the pavilion back up to 36 feet to the west.

Motion: Move the pavilion 36 feet to the west. Todd/Randy 6-0 Ayes

Volunteer days are set for Thursday, Friday, and Saturday of this week. We have received 190 trees to be planted. Phil said that Bob Daiber at the High School has notified us that he is bringing 55 HS students on Thursday to do whatever needs to be done. Phil said that he received a call from Payless Shoe Stores in Kentucky. They like to have their store managers do community service projects and have committed to having a group of Store Managers in the Park.

Phil asked Tim if he had had any luck in soliciting volunteers from the Lions Club to help out.

Tim said that he might be able to get a couple of guys to help out for a while on Friday.

TBSL building facelift – Phil said he has received a quote from Mike Dacruz **ATTACHED** for remodeling and residing the TBSL building. The bid includes installing a new bathroom in the building, installing plumbing, installing a wall to separate rooms in the existing garage area, removing and replacing all of the siding. The bid is for \$5,500.

Motion: Accept the Mike Dacruz bid for \$5,500 Todd/Randy 6-0 Ayes

Randy asked about the idea of the frost-free water fountain. And attaching it to the building.

Phil said that the water fountain would cost nearly \$1,000.

Tim said that we are down to four working water fountains in the park and do not have parts. As these age or break, we will have fewer.

Motion: Spend up to \$1,000 for labor and up to \$1,000 for drinking fountain for the TBSL building.
Todd/Kevin 6-0 Ayes

Tim said that we only use these fountains in the summer and will not need to purchase frost-free fountains as they wont be operating in the winter. This will save quite a bit of money.

Phil said that the new Madison County Grant meeting is set for this coming Friday and he will try to attend.

Phil said that we do not have a policy for using the soccer lights. He took the baseball lights policy and removed the word baseball and suggested we adopt this same policy for usage of both the soccer and baseball lights.

ATTACHED He also mentioned that we do not differentiate between in district and out of district rentals. He said that he believes we should.

Randy asked if out of district groups were using the existing policy.

Phil said yes. Edwardsville Schnucks used the baseball lights and Glen Ed Soccer is asking about the soccer lights. Phil said that he would ask the athletic chair to investigate out of district alternatives and then propose a policy for the board.

Motion: Accept lighting cost policy for soccer lights. Todd/Terry 6-0 Ayes

Phil said that we have received a bid for oil and chipping the roads. The bid is from Piasa Road Oil for \$3,950.

ATTACHED Phil said we may need to close the roads for a day or two during the oiling.

Randy said that we could coordinate with soccer to do this when they are not playing.

Kevin said that the City doesn't close roads when they oil and chip and we shouldn't have to either.

Phil said he would coordinate this activity with soccer.

Motion: Accept the \$3,950 limestone bid for oiling and chipping the roads. Todd/Randy 6-0 Ayes

Phil said that he has ordered a baby changing station for the Wiesemeyer Center.

The web page is updated.

Phil said that he met with Lions Club President John Nehrt to discuss the topic of Lions Club material being stored al over the Park. John said he understood Phil's comments and he would discuss that with the Lions.

Athletics – Norm

No report

Insurance - Kevin

Nothing to report.

Grounds – Todd

Todd asked Tim to look at replacing the bulletin board in the Wiesemeyer Center.

Tim said that he would ask Mike Dacruz to look at getting it done for us.

Special Events – Doug

Approved
Phil
Kevin

Doug said there will be an open house at the Wiesemeyer Center on Sunday October 12th and thanked Sherry Brendell for coordinating.

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P. [Signature]

American Legion – inserted here. The American Legion wants to have a parade on Sun Nov 9th at 1:00.

Doug noted that this was an addition to the agenda that can not be voted on tonight but asked the commissioners if anyone had any objection to the parade. Doug said he would notify the American Legion.

Barbara Brandt emailed a request to offer classes in the Wiesemeyer Center for baton twirling, dancing, walk aerobics, chair aerobics, self-improvement, and introductory flag and rifle classes. Doug said he told Barb she could rent the Wiesemeyer Center and has not heard back from her.

Doug received a request from Becky Morgan for usage of the basement of the Wiesemeyer Center one Friday a month for a scrapbook club. Doug said that he reviewed the rental book and did not see any Friday for the entire year. He recommended that we give her a reduced rate of \$60 per rental for a Friday a month for a year.

Kevin said that he didn't want to offer a reduced rate and favoritism to anybody.

Tim said that Karate rents the basement for \$400 a month for eight days a month.

Terry said that this is an opportunity to make more money. He also said that we aren't showing favoritism because we are offering a quantity discount to get the building utilized. Terry pointed out that this rate was more lucrative than the Karate rate that had been agreed to a long time ago.

Motion: Allow Becky Morgan a Friday a month in the lower level of the Wiesemeyer Center for \$60 per day. Doug/Randy 6-0 Ayes

Motion: Allow Maryville YMCA to have a 5K run on Nov 22nd. Todd/Terry 6-0 Ayes

Motion: Approve Boy Scout Order of the Arrow for free usage of the upper level of The Wiesemeyer Center on Sunday Nov 16th. Doug/Todd 6-0 Ayes

Motion: Approve free use of the Wiesemeyer Center for a Chicken and Beer dance on Saturday March 6th, 2004. Doug/Todd 6-0 Ayes

Personnel & Safety - Terry

Nothing to report.

Beautification – Randy

Randy said that he met with Jay Evans on the meadow Drive property. We now have an agreement from the City whereby they will sell us the property for \$1. This agreement has been faxed to Dick Cain for approval.

Randy said that we did not discuss the painting bids that Tim presented under the Park Superintendent report. He asked the other commissioners how they felt about it.

Terry said that the building has looked exactly the same since he moved here in 1989. He said that while he would like to see its appearance enhanced, he didn't feel it was worth \$7 to \$8,000.

Phil said that he didn't want to spend that much money to do the painting and that we should wait on discretionary spending until we have received the OSLAD reimbursement to ensure we don't have cash flow problems.

Randy said he didn't mind waiting till the spring but felt we should really do it then.

Kevin said we have made the TSC concession look nice and we are making the TBSL concession look nice, why wouldn't we want to make the Lee Leonard look nice.

Terry said that hundreds use the two concession buildings and hundreds of people a day and the Lee Leonard building is where we store our lawn mowers and tractors. Virtually no one goes there and we need to keep a tight rein on the money until we get the OSLAD reimbursement.

Kevin said that we should do this as soon as possible.

Motion: Accept the low price bid on the Lee Leonard building for \$6,290 from Stevens and paints as soon as possible. Kevin/Todd 4-2 Ayes No votes were Phil and Terry

Phil said that we were through the agenda with the exception of executive session and that we had nothing to discuss relative to personnel. He asked if anyone in attendance wanted to address the board.

Rollie Reiss said that he had a few issues to discuss relative to the Senior Center. He said that they have been having problems with the locks on the cabinets. He thinks people renting the center pick the locks and this causes the locks to stop working.

Phil said that people using the kitchen were probably looking for spoons and napkins. Phil asked if we could possibly make some of the cabinets available for the general public.

Tim said that he would get a bid to see what it would cost to replace the damaged locks.

Rollie said that the seniors were having trouble hearing in the Wiesemeyer Center and wanted to know if they could get a sound system.

Tim said that he was trying to get some quotes for a portable sound system like the High School uses.

Rollie said that the seniors wanted the new sunroom locked and only available to the seniors.

Phil said that the room is always locked unless there is a special request made by the person renting the hall.

Rollie said that the grant to build the sunroom was given by Alan Dunstan and was intended only for the seniors.

Phil said the issues would be taken under advisement.

Kevin said that the room should only be for the seniors and he wanted it on the agenda at the next meeting to discuss.

Motion: Adjourn the meeting. 8:30 Todd/Randy 6-0 Ayes

Respectfully submitted by

Terry Ball, Secretary

Approved
11/12/02
Phil