

Tri-Township Park Board Meeting
Park Board House

June 11, 2003

July 9,

Approved
8/13/03
Curt

Meeting called to order at 8:05 by Phil

The Pledge of Allegiance was recited.

Roll call: Phil Loethen, Todd Moore, Doug Brendel, Randy Wiesemeyer, and Norm Beck

Absent: Kevin Woodring, and Terry Ball

Also in attendance; Park Superintendent Tim Greenfield, Book keeper Dave Roady

Other Guest; (Riverbend Futbol Club) - Mike Juravich, Mandy Atkinson, Tammy Fultz,

Roger Tegmeyer (private citizen), Darrell Hampsten - reporter, FOP member, and Alderman

Maryanne Barkley - FOP

Steve West - TSC

Phil announced that he would be taking the minutes until Terry arrived. The meeting was delayed for an hour due to difficulties in getting a quorum. Phil apologized to everyone that had been waiting. The following changes were made to the agenda to expedite all those that had been waiting.

The TSC report would be first, followed by the FOP report, followed by a request from Darrell Hampsten to address the board on behalf of the city, followed by discussion with Mike DaCruz on the construction of the maintenance shed.

TSC Report - Steve West

Steve gave Phil a copy of the TSC latest financial report. **ATTACHED**

Steve said that he would be giving Phil rosters to put on the web, and then started a discussion about an alliance with the Riverbend Futbol Club, a select soccer organization. Mike Juravich and Tammy Fultz both talked and expressed interest in bringing select soccer to Troy. Mike is the VP of the club and he mentioned that they have two professional trainers in the club.

8:15 Norm leaves

Mike continues that they want to practice and play in Troy

8:17 Norm returns

Steve comments that the best players are already being lost to select teams.

8:18 Terry arrives

Randy says that he thinks it's too late this year. His son is already signed up to play for Metro. He continues that he thinks it is a good idea.

Steve says he doesn't see this as a threat to recreational soccer.

Norm suggested working with the high school coaches.

Steve said he has already talked to Villa about the program.

Phil said for Steve to work with Norm the Athletic chairman, and asked Norm to come to the August meeting with a recommendation.

Phil asked Steve when we should stop renting pavilion 11.

Steve said Tuesdays, Thursdays, and Saturdays should not be rented starting on July 26.

Doug reviewed the rental book and said there were no conflicts.

Steve also asked if anyone knew whose name was on the TSC bank certificate. The bank would not tell who's name was on the account. He said he knew Jeff Hewitt was one of the names on the CD and ha has been trying to contact Jeff.

At the end of the TSC report Terry assumes the minutes.

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Ayes

Friends of the Park –

Maryanne Barkley said that FOP has just finished the dollar campaign on June 30th and have not tallied all funds raised. She said that there was a bandstand fundraiser concert on June 13th that raised \$282.

Phil said that recently there was a concert in the park, and the park was unaware this event was being held and that it wasn't publicized.

Maryanne said they have started the brick sale for the bandstand. She showed samples of the engraved bricks to the board. Bricks are for sale starting at \$100.

Phil presented an idea that the bandstand be constructed either on an island in the lake with a walkway to it or on a peninsula on the lake. He said that it would be good for crowds and would generate rentals for parties and weddings when not being used by the band.

Tim said that the park lost the Air Force band because they used to play behind the park office and the viewing area for the public was too far away from the band playing area. Because of this he felt the island idea might not be too good.

Phil said that we need to do work on the lakeshore anyway and the lake needed dredged. Perhaps this dirt that would be dredged could be used to build a peninsula off the shore behind the Wiesemeyer Center and the crowds could gather on the lakeshore.

City Councilman Darrel Hampsten spoke for the City –

Darrel said that the City had read in a recent paper that the Park is in favor of developing satellite parks. They had discussed donating some land to the park. They have some property on Meadow Drive that is under consideration. The property has the gas pipeline underneath of it.

Tim said that the pipeline company would not allow any structures to be placed on it.

Phil asked if we could put a concrete pad on it for something like a basketball court.

Tim said he believed we could but would need to contact the pipeline company to be sure.

Phil reminded the board that at the last meeting the board voted in favor (one commissioner opposed) the idea of developing satellite parks.

Randy said that this particular property may not be very good but he was confident that we could improve it if it were donated to the park.

Norm asked Darrel if the City was still planning on moving ahead with plans to develop the 11-½ acre Klaustermeyer Park.

Darrell said that the city doesn't currently have any funds to do so.

Presentations –

Phil said he wanted to recognize Mike DaCruz for all of the work he had performed on the #1 pavilion. Mike had spearheaded this effort and Phil said he wanted to go record as saying that Mike had done one heck of a job.

Under Financial on the agenda was the topic, New Maintenance Shed – Mike DaCruz. Phil said that we could go ahead and discuss that now.

Mike gave the board a quote to develop a new maintenance shed attached the Lee Leonard building. **ATTACHED** The quote detailed the plan for the shed and was for \$9,600. This cost was labor only. Mike said that he believed the shed could be completed by September.

Randy said that this timetable was perfect as that is about when we would expect to start heating the Lee Leonard building.

Norm asked how we would insulate the wall that connects to the Lee Leonard building.

Mike explained the process.

Mike said that he expected materials to run between \$6,000 and \$9,000.

Phil said that the Park would purchase all material and save the difference in the markup that a general contractor would charge for these materials.

Terry asked if we would have an issue with the total cost exceeding \$10,000 and not competitively bidding it.

Dave Roady said that the \$9,600 is a bid. The park is buying the materials and that as long as these were separate we did not have an issue.

Todd said that Illinois plumbing code would require a grease trap or an oil pit.

Norm said that we need to plan on running a natural gas line to the building while we are doing this so we can stop heating the building with propane, which is very expensive.

Motion: Accept Mike DaCruz proposal to build Maintenance Shed as presented for a labor only cost of \$9,600 Norm/Todd 6-0 Ayes

Motion to approve June 30 Special Meeting minutes Randy/Doug 5-0-1 Ayes Todd abstained

8/13/03
Aunt

Citizens on the Agenda –
None

Thank-You notes –

Phil passed around a thank you note for Alan Dunstan recognizing all of his help on the now completed Wiesemeyer project.

Correspondence –

We received a letter from the Senior's telling us they are very happy with the renovation. They noted that the dishwasher is not working very well. It has to warm up for 25 minutes prior to using and then only washed for two minutes. They are also seeking reimbursement for \$225.18 for improvements they have made to the office. Doug noted that his church has a similar dishwasher and that it works the same way. He said he would look into the dishwasher and see if it is functioning properly.

Motion: Reimburse the Senior's for \$225.18 for improvements they have made to the Wiesemeyer Center.
Randy/Todd 6-0 Ayes

Phil said we have received a letter from Madison County. **ATTACHED**
The letter notifies us of available grant money for development and or acquisition of park property.
Phil said that this might be useful for the Creekside property.
Todd said that we shouldn't pursue Creekside until the 32-acre expansion is completed.
Randy said that we need to focus on working on the north bank of the lake.
Terry said that the lake project would be good for this grant. We could shore up the banks, dredge the lake, and use the dredge material to build a peninsula for the bandstand.
Norm said that we should contact Mike Maedge for price quotes as he is building a lake up in Greenville right now.
Phil told Randy to make a proposal on the bandstand location and the lake project and he would seek out contractors to bid on the project.

Treasurer's Report -

Dave gave the Treasurer report. **ATTACHED**
Norm asked how much overtime we have worked in the last month.
Dave said that there were 740 hours of regular pay and 38 hours of overtime.
Randy said that he would like to know how much overtime was being worked each month as it was happening and not find out this way when it was too late to react to it.

Motion: Park President should sign off on weekly time sheets in order to view overtime. Randy

Tim said that the time sheets are in the file and are always available for viewing.
Norm asked if we needed a motion.
Dave asked if he should pay employees off of Tim's signature.
Terry said yes as there was no second to the motion. We just want to be aware of the overtime being worked so that we can hire additional part time employees if needed and avoid paying overtime.

Motion to approve the Treasures Report. Norm/Randy 6-0 Ayes

Bills were reviewed. **ATTACHED**

Dave noted that we have not received a bill yet from Illinois Power.
Dave said that after paying the bills in June the Grant fund went to a balance of \$1. Approximately \$74,000 of the current month bills is Grant fund money, and he had to move a little over \$200 from the general fund to the grant fund last month to pay the grant bills.
Phil said that he would like the board to move \$50,000 from Rec and \$50,000 from General into the Grand Fund this should take into consideration the \$200 plus dollars that Dave had already moved.

Motion: Move \$50,000 from Rec and \$50,000 total from General into the Grand Fund. Terry/Norm 6-0 Ayes

8/13/03
Phil

Dave asked if the CXT bill was to come from the DCCA grant.

Tim said that \$55,000 of the expense DCCA money.

Phil said that the entire CXT bill needs to go against the grant fund. \$55,000 of the bill will be paid for from DCCA money, which had been moved into the Grant fund.

Dave said that he believed the grant monies needed to be shown coming out of a specific grant.

Phil said that we did not show this last year. The grant fund has contained a number of various grant dollars that are all being applied to the OSLAD project.

Phil asked if we have had a flush test yet on the second CXT bathroom.

Tim said we have not.

Randy said he did not want to pay for the CXT bathrooms until they were completely installed and functional.

Randy asked about the \$281 bill for SBC. He said that this is way too high. Randy reviewed the bill and suggested we get an unlimited local calling plan.

Phil said that he would investigate.

Motion: Pay bills as presented holding \$64,854.37 for testing of the CXT bathrooms, adding \$225.18 for Senior's office and up to \$2,000 for Illinois Power should the bill arrive before the next meeting.

Terry/Norm 6-0 Ayes

Park Superintendent Report – Tim **ATTACHED**

Tim said that he had removed an old merry-go-round and slide and that he wanted permission to get rid of it.

Motion: Get rid of/cut up merry-go-round and slide. Norm/Doug 6-0 Ayes

Tim said that we needed playground mulch for the soccer playground.

Phil noted he has looked around at the school playgrounds and that some use wood mulch, some use ground up tires, and some use pea gravel.

Tim said that the mulch we are buying is ADA approved the others are not.

Norm agreed that we should purchase ADA mulch.

Motion: Order playground mulch for soccer area playground for up to \$1,600. Norm/Todd 6-0 Ayes

Tim said that he has a quote from Bob Converse for \$250 for stump removal.

Phil said that we could rent a stump grinder for substantially less and have park employees remove them.

Norm said that he had rented one for \$65 a few years ago and they were fairly easy to use.

Terry said that we should at least try the lesser expense and if it can't be done then go ahead and have Bob remove the stumps.

Norm said that there doesn't seem to be a lot of weed eating going on and he thought that we aren't spreading weed killer around fences and around ball diamonds.

Tim said that ongoing projects are keeping the workers too busy to weed eat every day. He said that it takes a lot of time to prepare six ball diamonds for play every day and then to line them. He said that he could keep two people busy for two weeks just working on the walking path.

Randy said that we are already working overtime and aren't doing a good job of keeping the weeds down. Why don't we go ahead and hire more part timers to keep up with the work if we really need them.

Tim said he didn't want to hire workers only to have to let them go in a few weeks.

Terry said that if we could keep two people busy for two weeks just on the walking path and that if the weed eating isn't getting done and that if the walking path needed that much repair that we should immediately hire two more people. They could weed eat and spray for two solid weeks and then spend the next two weeks on the walking path. By the time they were done with the walking path they could spend another two weeks weed eating.

Terry said that he believed the park appearance was showing the extra bodies that were working. The entire park is mowed and it looks wonderful. Now we are talking about taking the appearance a step further and having all the weed eating and edging done.

10:02 Terry leaves, Phil resumes the minutes.

Norm said that he didn't want to see a weed eater in Tim's hands. We expect Tim to manage the park labor.

Tim said that in another week or so baseball would be completed and that the hours spent on those activities could be redirected into weed eating.

8/13/03
Phil

Phil said that we have more people working in the park right now than we had last year at the same time. We currently have six employees working and last year at this time we only had three.
Tim said that he felt all of the work could be done with the existing crew given that baseball would soon be ending.

Tim said that he was planning on not using the #1 pavilion bathrooms during Homecoming. This area would be need by the Lions for cooking.

Randy said we didn't do all of that work to fix the bathrooms and then lock them up when they are most needed.

Norm said that the park has been doing this for years.

Tim said it could be a safety issue.

Todd should move their cooking area back so people could use the bathrooms.

Randy said this isn't the Lions Club Park. People need to have access to the bathrooms.

Phil asked the commissioners if they felt the bathrooms should remain open to the public for Homecoming. All felt that they should. Phil said that it is the consensus of the park board that the bathrooms in the #1 pavilion are left open to the general public for Homecoming.

Motion: Accept Superintendent Report Todd/Doug 5-0 Ayes

Terry returns 10:18

Financial – Phil

Phil said that the sale of hot dogs, smoked sausage, and water by commissioners at the 4th of July had gone well. All profits are not yet counted but we believe them to be in excess of \$600. Phil noted that we had spent around \$300 in purchasing everything. The intention was for all profits to go the bandstand. Phil said that the \$300 of costs was minimal and that the sale was a lot of fun for the commissioners and an excellent chance to get out and meet the public in the park. He suggested we donate all proceeds regardless of costs to the bandstand fundraiser.

Motion: Donate all dollars raised to the bandstand fundraiser. Randy/Todd 6-0 Ayes

Phil said at the last meeting we had incorrectly numbered Ordinance 2003-01. He told the board he would correct this error.

Phil presented materials from the state and federal websites on prevailing wages and told the board that each year we do this and recognize the prevailing wage ordinance. **ATTACHED**

Motion: Approve Prevailing Wage ordinance 2003-03. Norm/Doug 6-0 Ayes

Phil notified the board that recent law changes dictate that we are not required to do an annual audit any longer. This will only be required of taxing bodies talking in over \$800,000 a year. Phil said that we spend approximately \$3,600 a year in performing the audit but that in his opinion we should continue the audits. It shows the public that all of their tax dollars are being spent properly. He suggested that next year we consider going to every other year audits.

Phil said that we are waiting on Illinois Power to provide power to the soccer lights. Illinois Power has said that they are waiting for Korte. Phil said that he would talk to Illinois Power and try to get the thing done.

Randy said that we haven't seen or heard from Korte in over three weeks and this is ridiculous. The road into the 32 acres was supposed to be completed two months ago.

Phil suggested Randy contact Korte via email and communicate his and the boards feelings.

Rand said that he would do this.

Phil said that there had been much discussion on the road into the 32 acres and the compaction of the soil.

Apparently, someone had told Korte that the City has specific road requirements that we are not complying with.

Phil talked with Bud Klaustermeyer and the City has no requirements for roads in the park. These roads belong to the park. Phil said that he communicated this to Hurst-Roche and they agree we are fine with our current plans.

Phil said that he has an appointment on July 16th with the guy that built the park building in Marine.

Phil said that he had received approval from Illinois Dept of Natural Resources on the building design.

Phil said he was going on vacation the first week of August. Randy said, "Hey you just came back from vacation."

8/13/03
Phil

Athletics – Norm

Norm said that he was working on coordinating a meeting with the Troy Titans, the TBSL, and the TSC to get agreement on the layout of fields on the 32 acres.

Norm said that a select soccer team who wants to practice in the park has approached him. He felt that between the Titans and the TSC we could work something out. The outfield of diamond #6 will be open and unused.

Norm asked if the Titans were to not practice on the outfield of diamond #4.

Phil said that we would prefer the baseball diamond only be used for baseball.

Norm said that the TSC season had been expanded but he believed the TSC and the Titans could work out an arrangement that would satisfy both.

Norm said that there had been a scheduling conflict between the TBSL and the three select clubs using the diamonds that had resulted in two dates of select games being moved out of the park. Norm said that he would be working on a policy to hopefully avoid this in the future.

Phil said that the background checks for the TBSL coaches were completed. There were 121 background checks completed at a cost of \$7 each.

Terry asked Phil to provide him a detailed billing for the TBSL and he would be sure a check was written by the TBSL for the park to cover the expenses.

Phil presented the finalized list of TBSL coaches and volunteers for acceptance.

Motion: Approve the list as presented. Terry/Randy 6-0 Ayes

Beautification – Randy

Norm said that the triangle area behind the Wiesemeyer center is a pain to mow and maintain. He felt that we should look at either constructing a deck there or just landscaping the area.

Todd leaves at 10:50

Tim said that he had received quotes for signs to place on the Wiesemeyer center. They were for \$165 per sign.

Motion: Purchase signs for both the east and west end of the center for up to \$500. Randy/Norm 5-0 Ayes

Norm asked if he should use the specs he has to get bids for a new playground.

Tim said that Norm could stop in and see him and he would give him some help.

Norm said that we need to consider a water softener for the Wiesemeyer Center. He said the new toilets and water fountains already had stains and markings from the hard water.

Phil said that the hot water heater needed replacing and he would investigate doing both at the same time. Phil said he would review the cost and email the commissioners.

Insurance - Kevin

No report

Grounds – Todd

The commissioners all noted how Todd left before the Bunker toilet trim could be discussed.

No report

Special Events – Doug

Doug said we need to find some kids to ride on the float and throw candy. The float title is "Learning to love the outdoors."

Personnel & Safety - Terry

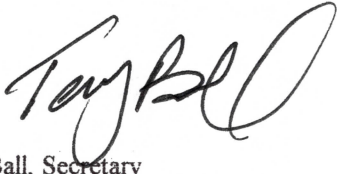
No report.

11:05 Motion: Adjourn to executive session. Randy/Doug 5-0 Ayes

11:06 Return from executive session.

Motion: Adjourn the meeting. 11:07 Norm/Randy 5-0 Ayes

Respectfully submitted by

A handwritten signature in black ink, appearing to read "Terry Ball". The signature is written in a cursive style with a large, looped "O" at the end.

Terry Ball, Secretary
Phil Loethen, Board President

8/13/03
Phil C