

Tri-Township Park Board Meeting
Park Board House
February 12, 2003

Approved
3/12/03

Meeting called to order at 7:00 by Phil

The Pledge of Allegiance was recited.

Roll call: Phil Loethen, Terry Ball, Norm Beck, and Randy Wiesemeyer

Absent: Louie Simpson, Todd Moore, and Barb Wright

Phil said that Barb was having surgery on Thursday and had notified him she would be absent. Phil said that he would arrange for flowers for Barb on behalf of the board.

Also in attendance; Park Superintendent Tim Greenfield, Dave Roady, Derek Crain from the paper and Kevin Rickman from TSC

Phil noted two changes/additions to the agenda. These are not new items, but items that will be moved from one topic to another.

Louie arrived 7:05

Motion to approve Jan 29 minutes Randy/Terry Ayes: 5-0 Ayes

Motion to approve Jan 29 Executive session minutes and remain sealed. Norm/Randy 5-0 Ayes

Correspondence –

Received a letter from Mae Grapperhaus about the log cabin. **ATTACHED.** This will be discussed in financial.

Received a letter from the Fraternal Order of Police asking for use of the Wiesemeyer Center. **ATTACHED.** This will be discussed in financial.

Citizens on the Agenda – None.

Thank-You notes – None.

Treasurer's Report -

Dave Roady gave the Treasurer report. **ATTACHED**

Motion to approve the Treasures Report Norm/Terry 5-0 Ayes

Bills were reviewed. **ATTACHED**

Phil said that the \$2,840 Illinois Power bill was for two months.

Louie asked what we had decided on the add-ons for the Wiesemeyer Center.

Phil said that we had voted on three of them at the last meeting and had taken no action on the remaining three change orders. Phil said that he had talked with Southwest on this and believed that we would see these changes occur without the park seeing any more change orders.

Louie asked why our phone bill was \$147.

Phil replied that we have four phone lines. We have discussed dropping one of these lines but there has not been a motion to do so.

Louie said that if we drop it we would never get it back.

Motion: Pay the January bills as presented. – Total of \$9,048.87 Randy/Terry 5-0 Ayes

Park Superintendent Report – Tim **ATTACHED**

Tim noted that in addition to his report, he also added repairs needed to the baseball diamond machine and a suggestion to move on hiring 2003 seasonal employees.

Randy asked if we had contacted Illinois Power about the aerial lift for getting the ball diamond lights replaced

Phil said that he had contacted them. Illinois Power will donate the lift, but need an employee to donate their time to operate it. Phil suggested buying a gift certificate for a nice meal for whoever volunteered.

Louie said that he had heard that the Fire Dept would not do this due to liability reasons, but that this was all hearsay.

Phil said that we should wait on Illinois Power and if they don't come through with a volunteer, we will hire it out for the \$600. Either way, we need to act by April 1, which is the start of the baseball season.

Tim said that the baseball diamond machine uses about a quart of oil per day when operated and has no brakes.

Phil suggested costing out a repair or replace.

Tim said that the machine was purchased used eight years ago for \$5,000 and that a new one was going for \$10,000 at the time.

Phil said that he had started to research replacing the machine on the web and had found interesting possibilities that will drag and line diamonds as well as paint soccer fields.

Louie estimated that the repairs could run as high as \$2,000.

Phil said that \$2,000 is a lot less than \$10,000.

Phil said that Tim was correct on the timing of looking for seasonal employees. Phil recommended to the board that an ad be placed in the newspaper for seasonal employees. The board agreed and Phil said he would place the ad.

Tim said that he suggests that we get rid of the large pigs, Ken and Barbie, from the petting zoo. They are getting too big. Ken has developed tusks and Barbie just sleeps all day.

Terry asked how we get rid of the pigs.

Tim said that we take them to the Greenville auction barn.

Motion: Get rid of Ken and Barbie at the auction barn. Terry/Randy 5-0 Ayes

Motion: Accept Superintendent Report Randy/Terry 5-0 Ayes

3/12/03
Phil

Friends of the Park –

No one from FOP was in attendance.

Phil said that the park had received a check for \$400 from RP Lumber and discovered that this was meant as a donation to FOP. Phil contacted FOP President Annie Ratliff to turn the check over. During this meeting, Annie told Phil that FOP treasurer Laura Wise was going to attend the next FOP meeting and suggest that FOP break their charter and begin to collect money from the public for parks other than the Tri-Township Park.

Phil made the following statement "Currently the FOP charter states they are collecting donations solely for the Tri-Township Park. I personally believe that if Laura is interested in collecting money for other parks then she should consider forming another organization. The organization currently has over \$5,000. People that donated those dollars knew they were giving to an organization that solely supports the TTPD. To permit those dollars to go to another park would be wrong."

Then Phil asked the commissioners if they agreed with his position.

Randy said that he absolutely agreed that the FOP charter and money was only for our park.

Terry said he also agreed with this.

Phil asked Louie and Norm if they agreed with his position.

Norm agreed.

Louie said that he didn't care what FOP did, but that their charter was clear.

Phil asked for a vote on agreement with the current charter of only raising money for and donating to our park. Vote was 5-0 Ayes – In agreement with the charter.

Phil continued with the following statement, "Ms. Wise needs to understand that this board will not support a change to the existing FOP charter. Under a different park administration the current FOP charter was never questioned. At a park board meeting last year Ms. MaryAnn Barkley told this board that someone from the city of Troy had approached the FOP about breaking the charter. I do not understand why someone from the city would be so devious."

TBSL Report – Terry

Terry said that 330 kids had signed up to date. There is one more scheduled sign-up on Saturday the 14th. The TBSL meeting will be Sunday the 15th and a decision will be made then whether to schedule another sign-up. The \$10 late fee will go into effect after the last sign-up.

Terry reminded Tim that the electric to diamond #2 had to be repaired by April 1.

TSC Report – Kevin Rickman was in attendance. Kevin is a new TSC board member. Kevin presented minutes from the last TSC meeting and a financial statement showing \$26,104 in the bank. ~~ATTACHED~~. Kevin said the TSC was interested in buying one of the parks extra computers.

Phil said that we had received the last bill for John's old computer today. Phil stated that he would rather sell the TSC Mary's old computer. It was bought last December, and we only need one computer in the office.

Kevin asked how much it would cost.

Phil said that \$268 would buy it. That is the amount to buy John's old computer from Dell.

Louie said that Tim was looking for a computer.

Phil suggested giving Tim Mary's computer and the selling John's old computer to the TSC. He said that we would be happy to give the computer to Tim for home use and it will stay as park property. This will allow Tim to be copied in on all park email.

Tim said he would discuss that option with the boss.

Kevin asked about the status of lighting the soccer fields.

Phil said that we wouldn't find out about the lighting grant until next month. We will move ahead on this purchase whether we get the grant or not thanks to the generous donation of \$20,000 from the TSC. This will happen and we hope to have the fields lit before the TSC season starts in late summer. Phil explained we have discussed the field lighting with three different vendors thus far.

Kevin asked how quickly we were going to be moving on the 32-acre expansion.

Phil asked Kevin to wait and we will discuss this topic under the financial portion of the agenda.

Financial – Phil

Madison County Community development Grant – Wiesemeyer Center

Phil reported that Southwest has been on the job every day this week. They are working hard and the roof will be completed by Friday.

Randy said that the toilets we are planning on installing in the new restrooms were not tall enough to meet ADA guidelines. I suggest buying all new toilets and sinks.

Tim said that what we currently have are residential and we need to purchase commercial.

Randy said that this project is costing over \$100,000 and we need to do it right.

Motion: Spend up to \$4,000 to purchase 5 new toilets (3 ADA), 1 urinal, 4 sinks (3 ADA), and all the miscellaneous hardware. Randy/Terry 5-0 Ayes

Madison County Equipment Grant.

Phil said that Game Time, the vendor for our last playground purchase, had been in the park and Phil complained again about the height of the step on top of the playground. Phil said that we anticipate having to compete with the City for this grant.

Terry said that the picture of the proposed EESP in the paper showed about \$750,000 in improvements that are to be funded by a \$225,000 Ron Stephens grant and their request for this \$50,000. Because of this, they will be after every grant we are and we are now competing with the City for Park monies.

Dirt Work Project

3/12/03
Phil

Korte is in the process of getting their bond. Phil said that we will concentrate on the old park portion of the bid first and the two new bathrooms to avoid disrupting the TBSL. The utilities (water, sewer, and electric) need to be in place before the CXT bathrooms are installed.

Phil said that he has told Hurst-Rosche that he would personally deliver any paperwork if that would speed up the process.

Louie asked who was going to baby-sit the contractor.

Phil said that he and Tim would be in the park overseeing everything everyday.

Louie said that Korte is notorious for add-ons and they will get the difference between their price and the second low bid back from us.

Terry said, so what you are saying is that we will end up paying what we would have paid to the next lowest contractor anyway if we hadn't chosen Korte, and we all voted for Korte.

Louie agreed.

DCCA Grant (\$55,000)

Phil told the commissioners that last year, Tim had done the paperwork for the DCCA grant extension. Later Tim filed out the paper work that the grant was going to be used to build a restroom, and DCCA sent the park a check for \$55,000. This money is still in the bank. Earlier this year we received paperwork on completing the grant. When Tim contacted DCCA regarding the paperwork he discovered that the completion date on the bathroom purchase was Dec. 31, 2002. We had originally thought the date was June 30, 2003.

Tim told DCCA that the park had intended to build two bathrooms, but the bids came in too high. The board had decided instead to purchase two "pre engineered" CXT bathrooms. Tim and Phil completed the paperwork to change the grant from building a bathroom to buying two bathrooms.

Phil talked to DCCA and they have completed the paperwork and passed it on to "the powers that be".

Phil stated that if we lose the grant that would be very unfortunate, but we have the money in the bank. We push ahead. We don't want to take the financial hit, but can afford it.

Number One Pavilion Doors and Heating Status

Phil said that we have asked three contractors for bids on this project, and he asked HR to send over an engineer to look at the building.

Norm said that this could turn out to be a very big project. Should we look at increasing the size of the pavilion as long as we are there?

Phil said that the blocks that are falling are the exterior block. Until we hear from the structural engineer, lets wait and see what the contractors can do.

Louis said you better keep an eye on those Hoosier engineers of yours.

Log Cabin status

Phil shared a letter from Mae Grapperhaus informing the Park that the City and the Jarvis Township Road District with in the next couple of weeks would move the log cabin to the EESP. ~~XXXXXXXXXXXXXXXXXXXX~~

Lee Leonard Heat/Keys

Randy noted that the heating bill for the Lee Leonard building was getting ridiculous.

Tim said that he and Phil are looking at a plan to wall in a much smaller area that can be insulated and ten heated much more efficiently and cheaply.

3/12/03
Phil

Norm suggested that with the 32-acre expansion, we might need a bigger shed as we may need more grounds equipment. Wouldn't we want this on the 32 acres?

Randy said that even with the expansion, wont we want to keep all of our equipment in a single location.

Tim said yes.

Randy asked if we could run natural gas lines to the Lee Leonard building.

Tim said that we could.

Phil said that considering the heating cost we could probably have a 3 to 4 year return on investment.

Louie said that we should contact Kenny Lanahan and try to use Concept 2000 walls if we were going to do any building. It will save even more energy.

Randy agreed, he said he has them in his house and he is sold.

Phil said he would contact Kenny.

3/12/03
Phil

Fraternal Order of Police Request

Phil shared a letter we have received from the Fraternal Order of Police ~~ATTACHED~~ requesting free usage of the Wiesemeyer Center. Phil continued that last year, this organization used the Wiesemeyer Center for free and no one on the board was aware it was happening. Apparently Mary Kmetz received their request and granted it without notifying the board or Tim.

Motion: Accept the request for free usage. Norm/Randy

Terry asked if this was the local police union? Other organizations that use the center are civic organizations and not-for-profit.

Phil said that he was concerned that this would set bad precedent. I don't want to make the cops unhappy, but don't want to make every other organization or union local unhappy by giving them something for free.

Norm said that we need to be careful about taking care of them as we count on them to patrol the park.

Phil said that he would like to contact this group and find out who they are.

Norm rescinded his motion
Randy rescinded his second.

Phil agreed to contact the Fraternal Order of Police and ask for clarification on their organization.

Assign Risk Management Committee

Phil said that appointing a Risk Management Committee was a requirement of the Risk Management Policy that was next on the agenda. Phil appointed Louie to chair this committee and also asked all commissioners to be on the committee and available to meet as needed.

Louie said he would only be serving as a commissioner for two more months.

Phil said that the next Personnel and Safety Chair could assume the committee at that time.

Risk Management Policy

Phil asked for a motion to accept the Risk Management Policy ~~ATTACHED~~.

Motion Randy second Terry

Louie asked to see the policy. Phil gave him a copy, and then Louie asked if Dick Cain had reviewed the policy.

Phil said that this policy was a requirement from IPARKS and it came from off their web page.

Phil called for the vote and Louie said he had not read the policy.

Phil said that he had emailed the policy to everyone last week. Phil continued, "It's time to vote, Louie vote, Yes, No, or abstain".

Motion: Accept Risk Management Policy. Randy/Terry 4-1 Ayes Louie was the no vote

Change to Park Superintendent Job Description

Motion: Accept changes to Park Superintendent job description ~~ATTACHED~~ Randy/Terry 5-0 Ayes

Emergency Response Plan

Motion: Accept Emergency Response Plan ~~ATTACHED~~ Randy/Terry 5-0 Ayes

Tri-Township Park District Personnel Manual

Motion: Accept Tri-Township Park District Personnel Manual ~~ATTACHED~~ Randy/Terry 5-0 Ayes

Ordinance 2003-01 Cancel Wage Ordinance 2001-10

Phil said that the 2001-10 wage ordinance was out of date as we only have one full time employee.

Motion: Accept wage ordinance 2003-1 ~~ATTACHED~~ and cancel wage ordinance 2001-10. Randy/Terry 3-1-1 Louie was the no vote. Norm abstained.

Troop 38 Request for Sunday Aug 17 Wiesemeyer Center Use for Awards Banquet

Motion: Approve usage by Troop 38 as requested for August 17th. ~~ATTACHED~~ Randy/Norm 5-0 Ayes

Background Checks

Phil said there was a nice article in the Belleville paper about our usage of the background checks. Phil was contacted by the State Police and has been asked to coordinate a meeting of various local park districts to show this program. The program we are using is what IPARKS and the State Police are recommending. Phil has arranged for a March 3rd conference that will occur in Collinsville.

Terry told Phil that he would forward a list of all 2003 baseball/softball coaches who have signed up to date after the last official TBSL sign-up.

Louie said that he thought we should do background checks on all commissioners.

Motion: All Park Board members should be given a background check. Louie/Norm

Randy said that he and Terry would have to have one anyway, as they are softball coaches.

Norm said that he would have one with the Titans program.

Terry said that this was an exercise in futility as I can't run for office and get elected if I am a convicted felon. And there is no provision in Illinois law to remove me from office if I am found to have a long record of arrests and convictions. Terry continued that he was indifferent to the background check as he was getting one anyway, but if the check cannot be used, then it doesn't serve a purpose to have it done and that is a waste of tax dollars.

Louie said that the voters are entitled to know if the person they voted for has a criminal record.

Terry said that they do not have that right unless we give it to them by voting for this. I am against it but will vote to support what you think we need as it will cost \$28 to check four people.

Vote: 5-0 Ayes

Norm said the Titans program is being charged a higher rate for background checks. He asked whether the park could include the Titans coaches in our background checks to help save money.

3/12/03
Phil

Phil said that the park would be happy to help Norm and would only charge him \$12 per check....ha ha. Phil agreed to check with the State Police at the March 3rd meeting.

Phil closed by saying that he would be taking two weeks of vacation – the last week in April and the first week in May.

Athletics – Terry

Terry said that he was approached by a Troy area skydiver who is interested in providing demonstration jumps in the park for public events put on by the park, the City, and the Lions Club. Up to 4 skydivers could make a skydive over the park and parachute in for events like the 4th of July, Homecoming, and Veterans Day. The skydivers would all be Troy residents and the cost would be approximately \$200 to \$300 to cover the airplane, the pilot, and the fuel. The jumpers would make all the necessary arrangements with the FAA and can provide insurance. The jumpers can carry large flags under parachute for crowds to see. Terry said that he would get the contact name and number to Tim for the Lions Club.

3/12/03
Randy

Terry said we received a request from Steve West, President of the TSC, asking for permission for the Metro Soccer League to put on a camp in the park. In return for the camp, Metro Soccer League provides the TSC with a free coach's clinic. The request is for usage of the soccer fields the week of July 21st.

Motion: Approve request for Metro Soccer league to use the park July 21 through July 24 to put on a soccer camp. We will need a certificate of insurance. Terry/Randy 5-0 Ayes

Terry presented a draft of the proposed 2003 Athletic Field Agreement for select teams that want to use the park.

ATTACHED

Motion: Accept 2003 Athletic Field agreement as written. Terry/Randy 5-0 Ayes

Insurance - Norm

Nothing to report.

Grounds – Todd

Absent

Special Events – Phil

The American Cancer Society is requesting permission to hold a fishing derby using the Park Lake during the ACS weekend/walk.

Motion: Approve request by ACS to use the lake for a fishing derby. Randy/Norm 5-0 Ayes

Personnel & Safety – Louie

No report.

Beautification – Randy

Randy said that he had provided many old pictures of the park to Mae Grapperhaus for the Troy Historical Society book. They have had these pictures for over a year now and I need to contact her and find out when these will be returned.

Randy said that it was brought to his attention that someone had opened up the Lee Leonard building last Friday and had left the door open and as a result the pipes had frozen and burst. Roger was able to fix this. Randy said that this is the second time this has happened and asked who all had keys.

Phil said that he believes it is time to re-key this building. After the Wiesemeyer construction is completed, we will re-key both buildings and then number the keys that are handed out so we can keep track of who has them.

Motion: Go to executive session. 9:00 Louie/Terry 5-0 Ayes

Returned from Executive Session at 9:10

Motion: Provide Tim with a 4% lump sum bonus with payment on April 1, 2003. Terry/Norm 5-0 Ayes

Motion: Make Roger Gum full-time at \$8.25 per hour effective April 1, 2003. Randy/Norm 5-0 Ayes

Motion: Open Park gates on March 1, 2003. Norm/Terry 4-1 Ayes Randy was the no vote.

Motion: Adjourn the meeting. 9:20 Norm/Terry 5-0 Ayes

Respectfully submitted by

3/12/03
Terry Ball

Terry Ball, Secretary