

Tri-Township Park Board Meeting
Park Board House
September 11, 2002

Approved
10/9/02
Blues

Meeting called to order at 7:00 by Phil

Roll call: Phil Loethen, Terry Ball, Louie Simpson, and Barb Wright
Absent: Norm Beck, Toss Moore, and Randy Wiesemeyer
Also in attendance; Park Superintendent Tim Greenfield and Dave Roady

Motion to approve Aug 14 minutes Barb/Louie Ayes: 4-0

Correspondence –

Received a request from St. Paul's for use of baseball diamonds – tabled until Athletics
Received bandstand proposals from Merrill Ottwein – table until Beautification
Received a request from Troy COC to use eight tables and six trash cans for Fall Fest – already approved and granted via email.
Received an email request from Principal Joyce Duff for Orienteering project in the park – tabled until Special Events.
Received a request from the American Cancer Society for the Cancer Walk – tabled until Special Events.
Received notice from IPARKS about the fall workshop.
Received a project letter from Eagle Scout candidate Matt Lynn – tabled until Beautification.
Received a thank-you letter from School Superintendent Mike Johnson for use of the park.

Citizens on the Agenda –

None

Thank-You notes –

- 1) Sam Italiano – for installing lock on new front door free
- 2) City of Troy – for helping clean out culverts
- 3) Tim Jolly – for volunteering to cut grass
- 4) Friedens United Church of Christ – for donating \$399.21 to the petting zoo.
- 5) Jarvis Township – for helping unload delivery of playground equipment
- 6) FOP - for donating money for the purchase of playground equipment
- 7) Troy Kiwanis – for donating money for the purchase of playground equipment

Treasurer's Report -

Dave Roady gave the Treasurer report. **ATTACHED**

Motion to approve with note that OSLAD dollars listed are actually DNR, Illinois First, and DCCA
Louie/Terry 4-0 Ayes

The bills were reviewed. **ATTACHED**

Phil also pointed out that we received a bill for \$445 from Burnham & Flowers who is our insurance provider for workman's compensation and that they recently cancelled our policy.

Motion: Pay the August bills, Burnham & Flowers Workman's bill will be held waiting for further explanation. Upon a satisfactory response to Phil that bill may be paid. Terry/Barb 4-0 Ayes

Park Superintendent Report – Tim **ATTACHED**

Motion: Spend up to \$550 to Anthony Fencing for installation of north side gate entrance on tennis courts Barb/Louie 4-0 Ayes

Tim said that the arrangement for free fish to be supplied from Don Spencer memorial is actually an agreement to supply us with fish at a "buy 1 get 1 free" price. Tim agreed to check around for pricing of fish. Tim informed the board that the U.S. Fishery will come to the park next April and shock the lake and do a count and analysis of the fish population.

Motion: Accept Superintendent Report Barb/Louie 4-0 Ayes

Friends of the Park –

Mary Kmetz and Darrel Hamstead were both in attendance. While they said they were not there to represent FOP, both offered to answer any questions they could.

Phil stated that he had received a check from FOP for \$3,309.69 the preceding Friday that was for the purchase of playground equipment. He said that the check was left in a plain white envelope on Mary's desk and that it could not be found. Phil asked Mary if a stop payment could be placed on that check and a replacement issued. Mary said that she could ask the FOP board but was not sure because of the cost of the stop payment. Terry then suggested that the stop payment is put into place and the replacement check is written for the original amount minus \$25. Phil then said that the lost check was made out to the Tri-Township Park and no one would be able to cash it, so his new suggestion would be to simply write a replacement check and if the original was ever found, only one would be cashed. Mary said she would present his to the FOP Board and see what they wanted to do. Terry notified the board that he had located the original missing copy of the FOP charter and that it was now back in the file cabinet.

Day Camp –

No report

TBSL Report – Terry

The TBSL will have a coaches meeting on 9-15 to see what went right and what went wrong for the coaches in the 2002 season and take any suggestions for future improvements.

TSC Report – No one from TSC in attendance. No report.

Phil noted that he and Terry had attended the most recent TSC board meeting. The TSC agreed to work with the TBSL to formulate and adopt a uniform "park" policy with regards to player refunds. Phil also noted that at the request of the TSC, the park had fixed the water heater in the soccer concession stand, ordered another porta-potty, had the porta-potties rotated so they didn't face the road, and had sprayed the TSC building for bugs. He said that in return he was hoping the TSC would supply their rosters and schedules as requested so they could be placed on the park web page.

Financial – Phil

Phil informed the board that he received a complaint from Dena Meyer about the condition of the Wiesemeyer basement that she had recently rented out. The complaint list included bathroom stool leaks, slow flushing stools, filthy sink, cabinets, refrigerator, and tables, and problems with the bathroom doors. Mary Kmetz was in attendance and noted that this was a Saturday rental and that she had personally cleaned all of this the day before on a Friday. Tim noted that he could find no leaks. Phil asked the board if there was a motion to refund the \$100 paid to rent the facility. No motion was made.

Madison County Community Development Grant – Phil informed the board that all engineering plans were received from HR early and given to the Township a day early. We immediately received a letter of approval from the Township. These plans will now be sealed and the bid process will begin. There will be a bid opening at HR on October 3rd.

OSLAD Grant - Phil said that he had also received from HR the engineering plans for the new outdoor restroom. There was a suggestion to increase the roof covering of the entrances to the restroom. This will help with weather, leaf accumulation, and will look nicer.

Motion: Change plan to extend roof out over entire bathroom entrance. Louie/Terry 4-0 Ayes

Metro East Park & Rec. Grant – Phil noted that we had recently applied for a MEPRD grant that had stated we would receive \$1 per person in the taxing district to be used for the purchase of playground equipment. We received the grant, but only for \$8,600. Phil attended the MEPRD meeting on September 9th to inquire as to why. The MEPRD informed him that we had received funds for the city of Troy population. Phil explained that we represent many more people than just the population of the City. MEPRD said they didn't know what the correct population of the park taxing district was so they agreed to pay for the population of Jarvis Township. Alan Dunstan then wrote a letter to the MEPRD stating that the population was 12,048. We will receive \$12,048. Installation of the playground equipment will be 10/18, 10/19, and 10/20. We will need volunteers. Norm has agreed to head up the efforts to secure volunteers. Phil suggested buying Tee Shirts for all volunteers and said we would be supplying breakfast and lunch for all parties.

Motion: buy 4 dozen adult tee shirts for playground and tree planting volunteers. Louie/Barb 4-0 Ayes

Change Approved

Approved
10/9/02
Phil

Approved
10/9/02
Phil L

Tree planting will also be 10/18 – 10/20. We will need volunteers for this effort also. Phil asked Mary Kmetz to request FOP to spearhead this project. He felt this would be a perfect opportunity for a collaborative effort between the park board and FOP and a huge positive impact to the beautification of the park. FOP will let us know.

Wiesemeyer Center Soundproofing - Phil said that one bid had been received. It was in excess of \$10,000. We are expecting to receive a second bid. Phil suggested that given the upcoming work on the Wiesemeyer Center and the addition of the sunroom, we should table this until the completion of the grant work.

Motion: Approve new shelter/Wiesemeyer free use policy as written. Terry/Barb 4-0 Ayes

Motion: Approve volunteer form as written. Barb/Louie 4-0 Ayes

Motion: Approve volunteer list as written with the addition of Tim Jolly. Barb/Terry 4-0 Ayes

Motion: Hire Jimmy Willy as a part time worker at \$7.50 per hour effective September 5th. Terry/Barb
Discussion: Louie asked why we didn't just give Mary Kmetz more hours instead of hiring someone.. Phil said that we were looking for someone to do yard work and that included weed whipping and trash emptying. Terry said that Mary makes \$10 per hour and we could hire someone for \$7.50 per hour and it only made good financial sense to pay Jimmy \$7.50 per hour instead of \$10 to Mary. Roll call vote 3-1 Ayes Louie was the Nay vote.

Motion: Accept the installation schedule and approve \$600 for Ben Roustio Exercise stations. Louie/Barb 4-0 Ayes

Signs for the park – Phil noted that we would need signs stating “Funded by DCCA, OSLAD, ILL First, and also signs stating “No Vehicles” at entrances to the walking paths.

There will be a “snow rodeo” in the park Oct 4th. Phil received a request in conjunction with this asking for usage of shelter’s # 2, 3, 4, and 5. The sweeping of the parking lot, the moving of the Boy Scout bus, and permission to paint spots on the parking lot that will be removed if need be. Phil said that he had negotiated in return for this for help in placing rock “baskets” along the lake to prevent erosion.

Motion: Grant requests. Louie/Barb 4-0 Ayes

Athletics – Terry

At the last meeting, it was noted that by ordinance, the park district shall operate sports organizations in the park and the park board will appoint all volunteers. It was noted that we did not have a list of these volunteers and had never approved them. Terry presented the following lists of names for approval:

TBSL: Randy Thurman - President, Greg Hunt – VP, Terry Ball - Treasurer, Greg Bertoglio - Secretary, John Hartwig, Scott Howard, John Woolner, Ben Keefe, Brendan Keefe, Steve Putz, Jeff Maclin, Maurice Kocher (St. Jacob), and Todd Bohnenstiehl (Marine).

TSC: Steve West – President, Margaret Merrill – Secretary, Val Jarvis – Treasurer, Dean McPeak, Bill Beguhn, Jim Simmering, Christene Beguhn, Dave Dintman, Don Yann

Motion Recognize and accept both boards as written. Barb/Louie 4-0 Ayes

Background Checks – Terry informed the board that in the spring of this year, he and Phil had compared the names of all TBSL coaches to those found on the Illinois Sex Offender web page. No names were on both lists. The TSC has informed Phil and Terry that they performed the same check with all of their coaches. Terry said that the plan was for both organizations to add a line to the signup forms for next year asking for permission to do a background check next to the box that is checked indicating a person wants to coach. Louie said that he had checked around on this topic and most police departments would not offer up any criminal history and legal background checks that would include this information would cost \$55 to \$100 per person. Terry suggested that we do the initial background checks that are free where we cannot get specific information. If any names are brought up as someone that needs to be further looked into, then that name would be given to the appropriate organization to provide the relevant factual history. Phil asked Louie to research this topic and suggest alternatives. Phil also asked Louie to check with Dick Cain and see what our legal requirements are. Dave

Roady suggested that we also check with Dick Cain to see if commissioners are covered under park insurance for tort liability in this area

Motion: Approve St. Paul's church request for softball games for Wed Sep 25th, Fri Sep 27th, and Fri Oct 4th on Diamond #6. The park agrees to have bases and home plate set. Terry/Barb 4-0 Ayes

Insurance - Norm

No report

Grounds - Todd

No report

Special Events - Barb

Barb said that we should establish a separate banking account for the establishment of a bandstand fund account. Terry noted that the TBSL, TSC, and FOP all have separate bank accounts that are set up as park accounts with the name of Tri-Township Park on the accounts. However, no one on the park board is a signer on any of the accounts - with the exception of Terry and TBSL Dave Roady recommended that a park board commissioner, preferably the treasurer be added as a signer to all of the accounts. Terry said that he pointed this out only as an FYI and that while he agreed the treasurer should be a signer on the accounts, he felt that it may be misconstrued as a trust issue by the various organizations after all of these years without having a park board signer on any of the accounts.

Motion: Establish a separate banking account starting with \$127 to receive funds plus any interest accrued, for receipt of donations and other funds that are to be used exclusively for a bandstand in the park. Barb/Louie 4-0 Ayes

Louie suggested that we contact Laughlin Funeral Home and suggest that the Bandstand be listed as an option for people to make donations to. Barb agreed to ask Laughlin's.

Motion: Approve Orienteering project as requested in the park for McCray-Dewey school during school hours for the last week in September and the first week in October. Barb/Louie 4-0 Ayes

Motion: Approve American Cancer Society Cancer Walk for June 20th and 21st. Barb/Terry 4-0 Ayes

Motion: Approve Triad Knights Hockey request to sell Krispy Kreme doughnuts Sat Oct 5th and Sat Oct 12th between 7:30 and 12 Noon. Doughnut sales may take place next to the Troy Soccer Club building and at other locations that do not pose additional traffic or safety concerns. Barb/Louie 4-0 Ayes

Personnel & Safety - Louie No report other than previous discussions on background checks.

Beautification - Randy

Eagle Scout project - painting of the bunker toilet. Scout candidate Matt Lynn feels this can be completed for a maximum of \$531. Any unused paint can be returned.

Motion: Approve up to \$550 to be spent on this Eagle Scout project. Barb/Terry 4-0 Ayes

Three bandstand plans have been submitted. Phil will pass these to Randy for review.

Nine memorial benches and two memorial swings have been ordered.

Wendy Becker, Middle School worker has volunteered to bring kids to the park to pick up trash.

Motion: Adjourn to executive session. 8:30 Terry/Barb 4-0 Ayes

Motion: Adjourn the meeting. 8:45 Terry/Louie 4-0 Ayes

Respectfully submitted by
Terry Ball, Secretary

*Approved
10/1/08
Phil J*