

Tri-Township Park Board Meeting
Park Board House
Mar. 13, 2002

Approved
4/10/02

Meeting called to order at 7:00 by Phil

Roll call: Phil, Terry, Barb, Randy, Todd, and Norm
Absent; Louie

Also in attendance; Tim Greenfield and Dave Roady

Motion to approve Feb.12 minutes Randy/Barb
Ayes: Randy, Phil, Terry, Norm, Barb, and Todd

Motion to approve Feb.12 Executive session minutes Randy/Barb
Ayes: Randy, Phil, Terry, Norm, Barb, and Todd

Motion to unseal Feb.24 minutes Randy/Barb
Ayes: Randy, Phil, Terry, Norm, Barb, and Todd

Phil announced there would be one change to the agenda and that would be we the discussion about the bird houses would be moved to after citizens on the agenda.

The Board recognized Eagle Scout candidate Aaron Lammer. Aaron's project is building 12 Bluebird houses and placing in the park. Aaron has priced his supplies to complete this project at \$181.69 **ATTACHED**. Phil suggested that Aaron buy his supplies at RP Lumber and asked Tim if he could set up the account for Aaron. Tom confirmed he would contact RP Lumber and establish the account.

Motion: Approve \$200 to be made available to reimburse Aaron Lammer for his supplies to build the birdhouses. Randy/Todd

Ayes: Randy, Phil, Terry, Norm, Barb, and Todd

Aaron also requested to use the Lee Leonard building for the construction of his project. Tim said he would open the building on Saturday morning for the project.

Motion: Allow Aaron Lammer with adult supervision to utilize Lee Leonard building on Mar 16 and Mar 23 for the construction of the birdhouses. Randy/Todd 6-0 Ayes

The following people received cards from the board.

Jeff Macklin – sympathy card for the death of his father

Bob Daiber – for the high school helping repair the BBQ grills.

Craig Frey – for helping with the web page.

Roger Tegmeyer – for helping with the building appraisals.

Dave Roady gave the treasurer report. **ATTACHED**

Motion to approve Todd/Norm 6-0 Ayes

Dave also mentioned that the park has been paying a “940 tax” which is a federal employment tax. He has discovered that we do not need to be paying this tax and has filed for refunds back to 1998. He expects that we could see refunds of up to \$2,800.

The bills were reviewed. **ATTACHED**

Phil informed the commissioners that the bill for the Right Choice Health insurance was for Mike, Craig, and John Fustings for March 15 through April 14. Since Mike and John will no longer be covered after March 31, a new bill would be issued for roughly half the amount (\$1,613.71). Effective April 1, Craig will need to be moved to an individual Right Choice policy.

Motion: Pay the February bills with the exception of the Right Choice insurance bill for \$1,613.71. Total to approve is \$4333.14. Todd/Randy 6-0 Ayes

Park Superintendent Report – Tim **ATTACHED**

DCCA grant approved. We will receive a check for \$55,000.

Tim presented quotes for purchasing a power washer. 3,000 PSI minimum.

Motion: Purchase Northstar 3,000 PSI power washer with 2-year warranty, CAT pump, and 11 H.P. motor from Northern Tool & Equipment for \$1,199. Norm/Todd 6-0 Ayes

*File
4/10/02*

Tim received signs from the DNR that need to be placed at the entrance to the park and at the park office. Tim discussed the issue of the inadequate fencing surrounding the electrical power box at diamond #4. Anthony Fencing is currently working in the park and presented a quote to correct this problem.

Motion: Pay up to \$1,062.10 to Anthony Fence to fix/replace the fencing around the power box at diamond #4. Todd/Randy 6-0 Ayes

Roger Tegmeyer was recognized to speak for the Lions Club. The Troy Lions Club would like to donate 60 trash barrels to the park. After informal discussion between the Park Board and the Lions Club on this topic, Phil suggested that perhaps the Lions Club could look at purchasing entrance signs to the park as an alternative. Tim Greenfield presented information showing the park needs 125 trash barrels and that we are currently at about half that total.

Motion: Accept the gift of 60 trash barrels from the Lions Club. The barrels will bear the log of the club and are to be painted green. Todd/Randy 6-0 Ayes

Roger then said that if the park needed entrance signs, the Lions Club board would like to receive a letter requesting the donation and detailing the type and prices of the signs. Randy and Norm agreed to work together to develop a series of requests for the signs.

Friends of the Park. We have received a letter from Mary Klitzing of Friends of the Park requesting free usage of the large pavilion on 4/18, 4/19, and 4/20. FOP plans to hold a three-day garage/yard sale to raise money.

Motion: Allow FOP free usage of the large pavilion 4/18 – 4/20 Randy/Norm

During discussion on this motion, Terry expressed frustration with FOP continuing to raise money through public donations ostensibly in the name of the park and utilizing park assets to do so given that FOP has been in existence for over three years, has raised approximately \$8,000, and to date have not donated any of the money to the park and have not presented any plan to do so in the future. Darrel Hampstead spoke for FOP and said they were trying to develop a group plan with the Troy Kiwanis to spend these funds on playground equipment. Motion the passed. 6-0 Ayes

Day Camp status. Phil said that the intergovernmental contract had been received from the School Board. Dick Cain now has it to review and we will then get together to vote whether to approve

TBSL Report – Terry. Terry reported that 710 kids had registered to date. The season begins Apr 1. Terry mentioned to Tim that diamond #2 doesn't currently have power and will need by Apr 1 for pitching machines. The current practice schedule published by the TBSL also contains the scheduled games of the Select baseball teams who have paid to use the park. The big diamond will need to be drug and striped according to that schedule.

Financial – Phil said that we do not have a policy regulating the usage of the park board house. This creates a situation where we could potentially be giving preferential treatment to some groups. Phil presented the following policy for consideration:

Office Policy – Any civic organization that has been identified as eligible for free use of the Wiesemeyer Center may use the park office meeting facilities provided that a Park Commissioner or full-time employee is present at all times.

Organizations requesting use of the office meeting facilities must schedule the meeting with the park office, and identify the commissioner of employee that will be present.

The Tri-Township Park Board has priority over use of the facility.

Motion: Accept and institute policy as written Norm/Todd 6-0 Ayes

Phil said that the DNR requires we have a written Sexual Harassment policy before we are allowed to spend grant money. Phil presented a policy as used by other park districts. **ATTACHED**

Motion: Accept and institute policy as written Barb/Norm 6-0 Ayes

With a sexual harassment policy in place, we can now begin to spend grant money.

Motion: Accept DNR contract as written Norm/Randy 6-0 Ayes

The web page is growing daily and many changes have been made. The park webpage will add a link to the Troy Titans webpage.

Last fall, we overturned the wage ordinance put in place by the previous Park Board. The wage changes had been in place to occur in April.

Motion: Give Craig a \$.50 per hour raise effective 4/1/02. Terry/Norm 6-0 Ayes

Motion: Give Craig and Tim each a \$100 clothing allowance per year.

During the discussion it was decided that they will purchase the clothes at Rural King in Highland and that will be added to the regular monthly bill.

Barb/Norm 6-0 Ayes

Phil is continuing to work on the Community Development Grant. Phil advised the commissioners that he will be out of the office for the next three days in his absence Tim will attend a meeting tomorrow (Thursday) in Edwardsville regarding the grant. These funds will be used to make the Wiesemeyer Center handicap accessible. Discussion took place on handicap accessibility of playgrounds and it was noted that our playgrounds are all ADA approved. Phil agreed to research if any additional funding would be available to put into the playgrounds.

Phil recently attended a MEPRD (Metro East Park and Recreation District) meeting. This was established during last year's election. 1/10 of 1-% sales tax is collected in St. Clair and Madison counties to fund it. This is expected to generate \$3,000,000 a year in revenues beginning in 2003. Of this revenue, it is anticipated that \$400,000 will be made available to all Park Districts in Madison County. Phil will monitor MEPRD to see when monies will be available and how to go about applying for it.

Ms. Cynthia Dublo has approached the park requesting to donate a grown female emu to the petting zoo. Discussion revealed that our only emu, which is male, becomes extremely aggressive when in close proximity to a female. The male tends to bite when he becomes aggressive.

Motion: Do not accept the donation of the female emu Norm/Todd 6-0 Ayes

Mr. Dennis Shea approached the park requesting to donate a pot-bellied pig to the petting zoo. Tim recommended that the male and female we currently have are a good mix.

Motion: Do not accept the donation of the pig. Todd/Norm 6-0 Ayes

Phil said that it is time to begin looking for summer help.

Motion: Place an ad in the newspaper for summer help. Wages are to be \$7.50 per hour and all applicants must be at least 18 years old. Norm/Todd 6-0 Ayes

We have received a request from the Lions Club to use the Park for the Troy Homecoming.

Motion: Accept the request from the Lions Club to use the Park for Homecoming. Norm/Randy 6-0 Ayes

Park gates are to be opened March 15.

Phil said that we had recently received a request from the historical society asking for the names of all Park Board Commissioners who have ever held office. He suggested a plaque be placed in the park listing these names.

Motion: Purchase plaques for up to \$200 each listing the names of all Park Board Commissioners and place in the Wiesemeyer Center and the park office. Randy/Norm 6-0 Ayes

Athletics – Terry. The TBSL and the TSC met at the park board house on March 12 and suggested and approved a plan for the layout of ball diamonds and soccer fields planned for the 32-acre expansion.

Phil
4/10/02

Todd left at 8:40.

Insurance – Norm. Phil has reviewed the insurance survey of the entire park and made several recommendations for reductions in coverage and changes in coverage. Norm has reviewed all of the suggested changes and agreed with the majority of them. **ATTACHED** there was discussion on the need for comprehensive insurance coverage on park vehicles that could be driven outside of the park.

Motion: Go with the numbers presented and ask for insurance coverage's as detailed.

Norm/Randy 5-0 Ayes

There was an incident in July of 2001 where a young boy was injured while playing in a TBSL game. The family's insurance paid all his expenses with the exception of \$60. The family has requested that the park reimburse them this \$60. Norm recommended not paying this as to our knowledge the incident had never previously been reported to the TBSL or the Park, it has been too long a delay in receiving the request, and it will set a bad precedent going forward. Phil informed the commissioners that he was a personal friend of the family and would abstain from the vote.

Motion: Deny this request for reimbursement of \$60 for medical expenses. Norm/Randy 4-0-1
Ayes Phil abstained

Group health insurance will be dropped at the end of March because we will only have one employee with coverage then. Craig will start with Right Choice on 4/1/02.

It was discussed that it would be nice to have a "wish list" developed and ready if any organization or people desired to donate money to the park. Phil asked everyone to start compiling items to be on the list.

Dave Roady mentioned that donations to the park are not legally tax deductible.

It came to light that we had discussed allowing the Cancer Relay to use the park but had failed to vote on this topic.

Motion: Allow Cancer Relay to use the Park on June 21 and 22. Randy/Norm 5-0 Ayes

We received a request from the American Legion to have an Easter Egg hunt in the Park.

Motion: Allow American Legion to use the Park for an Easter Egg hunt. Randy/Norm 5-0 Ayes
Tim agreed to contact the American Legion with regard to using the park.

Beautification – Randy Randy and Norm will work together to pick out a location in the park for construction of a gazebo style bandstand. It is planned that the recommendation for this will come in the future.

Memorial park benches are due to arrive in the next two weeks.

Randy is working with Tim and the Girl Scouts to develop scout projects in the future that will benefit the park.

9:15 Motion to adjourn Randy/Norm 5-0

Respectfully submitted by

Terry Ball, Secretary

Phil
4/10/02